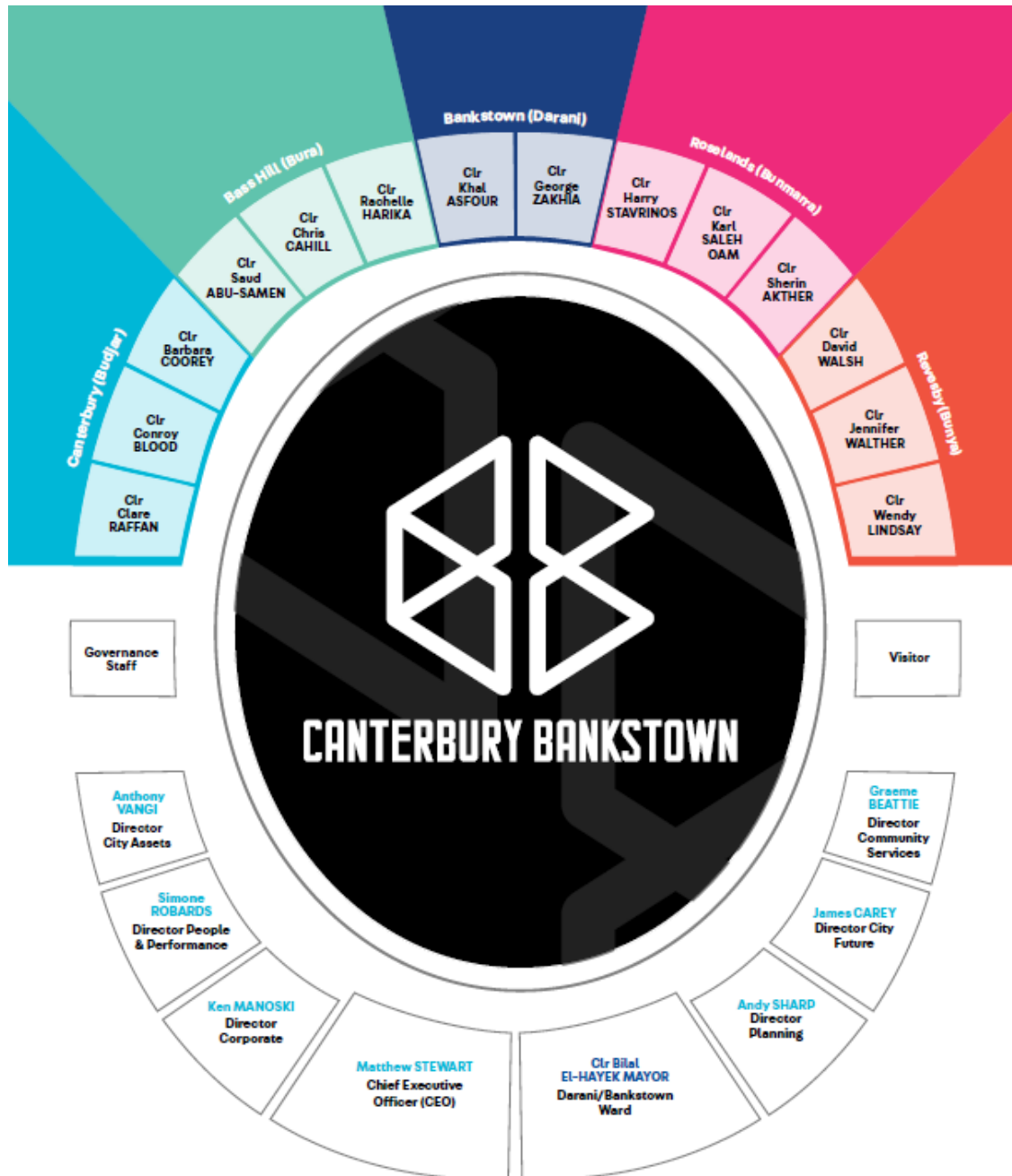




Agenda for the Ordinary Meeting

16 September 2025





Statement of Ethical Obligations

Oath or Affirmation of Office

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Canterbury Bankstown and Canterbury Bankstown Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of Interest

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

Policy Matters - 16 September 2025

ITEM 7.3 Local Orders and Approvals Policies

AUTHOR **Corporate**

SUMMARY

- Section 165(4) of the *Local Government Act 1993* (the Act) states that:
A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.
- This report seeks Council endorsement for the following local orders and approvals policies (local policies) to be placed on public exhibition in accordance with section 160 of the Act:
 - Commercial Use of Footways
 - Hoarding and Scaffolding
 - Local Orders
 - Markets
 - Mobile Food Vending Vehicles
 - Street Parklet Program
 - Waste in Public Spaces
- The Act also requires that prior to adoption by Council, local policies must be publicly exhibited for 28 days with submissions invited for a period of 42 days.
- Council's existing policies have been reviewed and it is recommended that no suggested changes are proposed to be considered by Council.
- The attached local policies have been prepared and reviewed in accordance with the requirements of the Act and it is recommended they be placed on public exhibition.

RECOMMENDATION That -

1. Council endorse the following draft local policies for the purpose of public exhibition.
 - Commercial Use of Footways Local Approvals Policy
 - Hoarding and Scaffolding Local Approvals Policy
 - Local Orders Policy and Schedule
 - Markets Local Approvals Policy
 - Mobile Food Vending Vehicles Local Approvals Policy
 - Street Parklet Program Local Approvals Policy
 - Waste in Public Places Local Approvals Policy

2. A further report be submitted to Council, following the conclusion of the public exhibition period.

ATTACHMENTS

[Click here for attachments](#)

1. Draft Commercial Use of Footways Local Approvals Policy
2. Draft Hoardings and Scaffolding Local Approvals Policy
3. Draft Local Orders Policy
4. Draft Local Orders Schedule
5. Draft Markets Local Approvals Policy
6. Draft Mobile Food Vending Vehicles Local Approvals Policy
7. Draft Street Parklet Program Local Approvals Policy
8. Draft Waste in Public Places Local Approvals Policy

INTEGRATED PLANNING AND REPORTING ALIGNMENT

- The review and public exhibition of Council's local policies within 12 months of the declaration of the Poll for the 2024 Local Government ordinary election is a requirement under the Act.
- Consideration of the policies the subject of this report ensures Council abides by good governance practices and meets its legislative obligations

STRATEGIC IMPACT

- The legislated review and public exhibition of local policies ensures Council is compliant with the Act in the delivery of associated strategic imperatives outlined in the Strategic Planning Framework, Community Strategic Plan 2036, Delivery Program 2025-09 and Operational Plan 2025-26.
- The policies provide our community the assurance that relevant policies and practices are in place to ensure that Council meets its obligations under the Act.

DETAILED INFORMATION

Purpose

- The purpose of the report is to seek Council's endorsement to place the draft local policies on public exhibition.

Background

- Council is required to review its local policies within 12 months of the declaration of the poll for the last Council ordinary election in accordance with Section 165 of the Act.

Discussion

- Local Orders Policy and Schedule
 - The Local Orders Policy and Local Orders Schedule provide the framework for Council to enact its regulatory responsibilities in the areas of animal management, public health and environmental protection by specifying the criteria that Council must take into consideration in determining whether or not to issue an order under Section 124 of the Act.
- Local Approvals Policies
 - Local approvals policies are a requirement under Section 68 of the Act for councils to control low-impact activities requiring approval, or for which approval is exempt.
 - A brief outline of each policy is provided below.
 - The policies specify which activities need an application, what the approval conditions are, and which low-impact activities are exempt from requiring approval.
 - Council's existing policies have been reviewed, and it is recommended that no suggested changes are proposed to be considered by Council.
 - Whist not having altered, Council must again consider the relevant policies, exhibit them for public comment and in turn formally resolve to adopt them for this term of Council.
- Commercial Use of Footways Local Approvals Policy

The Commercial Use of Footways Local Approvals Policy applies to approvals for activities listed in Section 68 of the Act and Sections 125 and 139 of the *Roads Act 1993* in relation to the management and licensing of the commercial use of footways on land under the care and control of Council. The policy regulates activities such as outdoor dining, merchandise displays and advertising on Council land.
- Hoarding and Scaffolding Local Approvals Policy

The Hoarding and Scaffolding Local Approvals Policy sets out the requirements for when development and building work approval is sought from Council for the construction of a temporary structure erected on, adjacent to, or above a public place within the Canterbury-Bankstown Local Government Area. Approval for these structures is

required under Sections 68 and 94 of the Act, and Sections 138 and 139 of the *Roads Act 1993*.

- **Markets Local Approvals Policy**
The Markets Local Approvals Policy provides a framework for assessing and determining requests from market operators to operate markets on land under the care and control of Council.
- **Mobile Food Vending Vehicles Local Approvals Policy**
The Mobile Food Vending Vehicles Local Approvals Policy provides the framework for the operation of mobile food vending vehicles on Council-owned roads within the Canterbury-Bankstown Local Government Area. The Policy aims to ensure that mobile food vending vehicles operate in accordance with relevant legislative requirements and best practice in all aspects of food safety.

The Policy also applies to activities listed under Section 68 of the Act in relation to the use of and approval conditions for a standing vehicle or any article for the purpose of selling any article in a public place.

- **Street Parklet Program Local Approvals Policy**
The Street Parklet Program Local Approvals Policy sets out Council's management principles for the commercial use of street parklets under the care and control of Council. The Policy establishes the licensing criteria for businesses that apply to use street parklets for additional outdoor dining, in accordance with activities listed in Section 68 of the Act.
- **Waste in Public Spaces Local Approvals Policy**
Waste in Public Space Local Approvals Policy applies to approvals for activities listed in Section 68 of the Act in relation to requests for placing waste bins, skip bins and recycling equipment on Council land.

Recommended Approach

- Having regard to Council's requirements under the *Local Government Act 1993*, it is recommended that Council endorse the following policies for the purpose of public exhibition.
 - Commercial Use of Footways Local Approvals Policy
 - Hoarding and Scaffolding Local Approvals Policy
 - Local Orders Policy
 - Markets Local Approvals Policy
 - Mobile Food Vending Vehicles Local Approvals Policy
 - Street Parklet Program Local Approvals Policy
 - Waste in Public Places Local Approvals Policy
- A further report be submitted to Council, following the conclusion of the public exhibition period.

CHIEF EXECUTIVE OFFICER'S COMMENT

There are no implications arising from this motion as written.

Notice of Motions & Questions With Notice - 16 September 2025

ITEM 11.9 Recognising the Contributions of Mirath in Mind

We, Councillor Saud Abu-Samen and Councillor George Zakhia hereby give notice that at the next Ordinary Meeting of Council we will move the following motion:-

“That Council recognise the service and contribution of Mirath in Mind towards the preservation of the Arabic language and culture with the presentation of a Mayoral certificate.”

BACKGROUND

Established 14 years ago, Mirath in Mind was founded to preserve the Arabic language and culture through the singing of traditional Arabic songs. It has been a remarkable initiative that continues to keep our language and heritage alive.

In addition to music, Mirath in Mind also teaches Arabic to children, with students regularly performing songs in the Arabic language. We would like to acknowledge the dedication and tireless efforts of Ms. Chadia G. Hajjar the President of Mirath in Mind and her team.

FINANCIAL IMPACT

There is no financial impact from the motion as written.

CHIEF EXECUTIVE OFFICER'S COMMENT

There is no financial impact from the motion as written.

